



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution		BIJOY KRISHNA GIRLS' COLLEGE
Name of the head of the Institution		DR. RUMA BHATTACHARYYA
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		03326412341
Mobile no.		9830035815
Registered Email		bkgc_howrah@yahoo.com
Alternate Email		rumabhattacharyya61@gmail.com
Address		Bijoy Krishna Girls' College, 5/3 M.G. Road, Howrah-711101, West Bengal
City/Town		Howrah
State/UT		West Bengal
Pincode		711101

2. Institutional Status					
Affiliated / Constituent		Affiliated			
Type of Institution		Women			
Location		Urban			
Financial Status		state			
Name of the IQAC co-ordinator/Director		Dr. Sweta Guha			
Phone no/Alternate Phone no.		03326412341			
Mobile no.		9830014223			
Registered Email		bkgc_howrah@yahoo.com			
Alternate Email		guhasweta@gmail.com			
3. Website Address					
Web-link of the AQAR: (Previous Academic Year)		https://bkgc.in/site/submission			
4. Whether Academic Calendar prepared during the year		Yes			
if yes, whether it is uploaded in the institutional website: Weblink :		https://bkgc.in/site/container_page/16			
5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
2	B	2.82	2016	25-May-2016	24-May-2021
6. Date of Establishment of IQAC			12-Sep-2005		
7. Internal Quality Assurance System					
Quality initiatives by IQAC during the year for promoting quality culture					
Item /Title of the quality initiative by IQAC		Date & Duration		Number of participants/ beneficiaries	
Educational camp at Deulti		11-Jan-2019 01		45	

Celebration of World Philosophy Day	07-Feb-2019 01	68
Awareness and Education Programme on Positivity	02-Mar-2019 01	119
Career Counselling	08-Mar-2019 02	251
Workshop on Spoken Sanskrit	25-Mar-2019 07	65
Workshop on Women's Safety in collaboration with infidea	26-Mar-2019 01	89
Celebration of World Yoga Day	21-Jun-2019 01	56
Induction Programme of Freshers	04-Jul-2018 03	1543
Bonmahotsav	20-Jul-2018 01	157
Teachers Day Celebration	05-Sep-2018 01	1543
Workshop on Career guidance	06-Sep-2018 01	153
Workshop to recruit women undergraduate to pursue studies in STEM, organised by U.S. dept of State	13-Sep-2018 01	25
BijoyKrishna Memorial Lecture By Swami Tattweswarananda, Principal, Rakmkrishna Shikshamandir, Belur	14-Sep-2018 01	163
Elocution Competition On Swamiji and Religion, Swamiji and Humanism on the occasion of 125th year of Swamiji	14-Sep-2018 01	163
Computer Workshop For Teachers	24-Sep-2018 01	63
Celebration of Mental Health Day	10-Oct-2018 01	127
Celebration of World Accounting Day	28-Nov-2018 01	251
Workshop Organised by Dept of Music	30-Nov-2018 01	52
Celebration of Human Rights Day	10-Dec-2018 01	148

8. Provide the list of Special Status conferred by Central/ State Government-UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

8

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

AAA Extension Lecture Workshop Faculty Exchange Programme Online Feedback System

No Files Uploaded !!!

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
1.Alumni Association to be registered, 2. Women Study Centre to be formed 3.To utilise RUSA grant 4.Faculty Exchange Programme 5.Extension Lecture 6.Workshop 7.Gender sensitization Programme 8.Health Awareness Programme	1.Registration of Alumni association is on the process 2.Women Study Centre has been formed 3.Extension and Renovation of campus has been started under RUSA 4. Faculty Exchange Programme, participated by Dept of History, Political Sc Education 5.Extension Lecture , organised by different departments 6.Workshop organised by Dept of Music and Sanskrit 7.Women's Safety programme organised by Infidea 8.Physical Mental Health Awareness Programme

No Files Uploaded !!!

14. Whether AQAR was placed before statutory body ?	Yes				
<table border="1"> <tr> <td>Name of Statutory Body</td> <td>Meeting Date</td> </tr> <tr> <td>Governing Body of the College</td> <td>06-Jun-2019</td> </tr> </table>		Name of Statutory Body	Meeting Date	Governing Body of the College	06-Jun-2019
Name of Statutory Body	Meeting Date				
Governing Body of the College	06-Jun-2019				
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No				
16. Whether institutional data submitted to AISHE:	Yes				
Year of Submission	2019				
Date of Submission	19-Feb-2019				
17. Does the Institution have Management Information System ?	No				

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Effective implementation of curriculum designed by the University of Calcutta, our parent body, is done meticulously. Opportunities for designing curriculum are definitely limited though some faculty members in individual capacity contribute in the Board of Studies deliberations. During the introduction of the CBCS curriculum faculty members have actively participated in workshops organized by the Board of Studies while formulating their syllabi. They have quite often recorded their opinions officially which was later incorporated in the final syllabus. College IQAC also organized an induction workshop for CBCS system. BKGK is extremely careful in the proper deliverance of the curriculum following controlled decentralization method. Academic Committee with the Principal at its apex along with the IQAC coordinator and all Departmental heads formulate a time table at the beginning of each academic session. The entire teaching plan and Academic Calendar with clear cut-off-dates /weeks are decided synchronizing with the probable University Examination time. The role of the Routine Committee is next with IQAC coordinator as its Convener. It makes a master routine and distributes it to the HODs. Different HODs following above cues call their departmental meetings. The entire syllabus is distributed democratically between the faculty members. Classes are allotted for each faculty and after its finalization a copy of the departmental routine requires to be submitted to the Routine Committee and to the Principal. In the departmental meetings discussions are made about entire process of imparting lessons following syllabus of the students, the major stake holder of the institute. The kind of teaching materials to be consulted, student standards and process of evaluation all are analyzed at length and breadth in consonance with the master structure. After the completion of each topic in humanities and social science departments probable questions and the answering methods are

discussed. Often model questions are also provided to the students. The students are sensitized about the differences between short, medium and essay type of questions and their respective answers. In case of the science subjects this process is also complemented with practical classes and techniques for reaching solutions to the given problems at laboratory. Teaching at BKGK is never one ended, it is always double ended. Teachers are always available both in and out the classes for the doubt clearance of the students. The students have to appear in their internals before University examinations. The college Examination Committee prepares a schedule for the internals in consultation with the departments. Subjects with lesser student enrolment conduct internals on their own, but for departments with huge student enrolment it is organized centrally under the supervision of this committee. After the publication of the University results each department conducts result review meetings and a meeting is also initiated by the Principal. Here the students who need special support are identified and follow-up measures are taken accordingly. Accountability of teachers-students are attempted to ensure by biometric attendance of the teachers and attendance at class register. Students are sensitized about the need for attending classes regularly. Regular Parent-Teacher meetings held.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
No Data Entered/Not Applicable !!!					

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	Humanities	02/07/2018
BSc	Science	02/07/2018
MCom	Commerce	02/07/2018
MA	Humanities	02/07/2018
MSc	Science	02/07/2018

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

Certificate	Diploma Course
No Data Entered/Not Applicable !!!	

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No Data Entered/Not Applicable !!!		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field
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		Projects / Internships
BSc	Geography	67
BSc	Zoology	21
BSc	Botany	8

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	No
Employers	No
Alumni	No
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained
College uses google form for feedback from students which is only accessible by the Principal of the college. The google system itself provides complete statistical analysis along with the graph of the data. This gives a complete and clear picture for all the questions. The principal holds summative meeting with each and every departments where results are analyzed and problems are addressed. Meetings are also held with library and non teaching staff. https://bkgc.in/site/container_page/83

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BEd	Teachers Education	50	257	50
BCom	Commerce	184	879	149
MCom	Commerce	30	45	18
BA	Humanities	1058	4578	905
BSc	Science	431	2132	289
MA	Arts	60	45	25
MSc	Science	30	55	30

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	1343	103	69	0	18

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
69	57	31	23	1	31

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The Academic subcommittee of the college decided to start student mentoring during this session in a few departments on a trial basis to provide adequate support for the newly introduced CBCS system by the University. Considering the success of the mentoring programs especially amongst the weaker section of the students it was decided that from the coming session all departments will adopt student mentoring program on a regular basis as a part of upliftment of the student acumen. Mentor: Mentee Ratio however varies from department to department as the number of the fulltime are not evenly distributed.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1343	69	1:15

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
78	69	9	3	38

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	UG	SEM1	03/01/2019	21/02/2019
BSc	UG	SEM1	03/01/2019	21/02/2019
BCom	UG	SEM1	04/01/2019	12/03/2019
BCom	UG	SEM3	10/01/2019	21/03/2019
MA	PG	SEM1	21/01/2019	25/02/2019
MCom	PG	SEM1	22/01/2019	18/03/2019
MSc	PG	SEM1	10/01/2019	25/02/2019
BEd	B.Ed	Sem 2	06/07/2018	19/09/2018

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The college is affiliated to University of Calcutta from the session 201819 has introduced CBCS and Semester system. As a result the entire evaluation system has gone through a sea change. in the new system other than the semester exam at the end students have to appear for internal/ tutorial/ practical exam are held through out the system. With the new semester system, regular attendance of students is also being monitored rigidly. This system is being effective both as formative and summative measures.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

As the college is affiliated to Calcutta University therefore it adheres to all the academic calendar schedules published by the University.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

No Data Entered/Not Applicable !!!

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
Honours	BA	Arts	371	369	99.42
Honours	BSc	Science	155	153	98.63
Honours	BCom	Commerce	112	112	100
General	BA	Arts	389	142	36.42
General	BSc	Science	37	33	90
General	BCom	Commerce	52	52	100
Post Graduate	MA	Philosophy	8	8	100
Post Graduate	MA	Sanskrit	17	17	100
Post Graduate	MA	Geography	20	20	100
B.Ed	BEd	B.Ed	44	44	100

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

No Data Entered/Not Applicable !!!

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year

No Data Entered/Not Applicable !!!

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicable !!!		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Psychology	2	5.47
International	Commerce	2	5.23
International	Economics	2	0
International	Mathematics	5	5.19
International	Chemistry	1	5.45
International	Microbiology	3	0
National	History	2	0
National	B.Ed	1	0
National	Education	2	0

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
History	4
Philosophy	1
Commerce	5
Microbiology	1

Psychology	1
Mathematics	2
Economics	3
Bengali	1

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Stock portfolio selection using Dempster-Shafer evidence theory	Rupak Bhat tacharyya	Journal of King Saud University Computer and Information Sciences	2018	6	Bijoy Krishna Girls College	6

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Stock portfolio selection using Dempster-Shafer evidence theory	Rupak Bhat tacharyya	Journal of King Saud University Computer and Information Sciences	2018	9	6	Bijoy Krishna Girls College

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	8	7	3	7
Presented papers	5	7	3	0

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Positivity Program with Govt of India	NSS and NYKS	15	250
Educational Tour	NSS	15	50

Camp with Govt and Private Organization	NSS	15	50
Self Defense	American Centre	3	10

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
No Data Entered/Not Applicable !!!			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Swachh College Abhijan	NSS	Swachh Bharat	15	50
Swachh Library	NSS	Swachh Bharat	15	50
Workshop on Career Counselling on International Women's Day	Career Counselling And Guidance Cell	Workshop on Career Counselling	10	100
Workshop on Women's Safety	Infidea	Workshop on Women's Safety	2	89
Workshop to recruit women undergraduate to pursue studies in STEM	U.S. dept of State	Workshop to recruit women undergraduate	5	25
Workshop on Self defense	Us Consulate General, Calcutta in association with Calcutta Police and Academy of Aikido	Workshop on Self defense	3	10

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Faculty Exchange	Political Science	College	6
Faculty Exchange	Education	College	6
Faculty Exchange	History	College	6

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the	Name of the	Duration From	Duration To	Participant

	linkage	partnering institution/ industry /research lab with contact details			
Internship	Placement Training	Flipkart	20/04/2019	31/05/2019	38

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
10.5	10.5

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Koha	Partially	18.11.02.000	2015

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	33377	6675400	384	93288	33761	6768688
Reference Books	16398	6559200	162	62049	16560	6621249
e-Books	1	5000	1	5000	2	10000
Journals	570	43208	0	0	570	43208
e-Journals	10	5000	10	5000	20	10000

Library Automation	1	24596	1	1100	2	25696
Weeding (hard & soft)	1	5089	1	56	2	5145

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MGBPS)	Others
Existing	60	3	20	5	1	5	23	46	5
Added	21								
Total	81	3	20	5	1	5	23	46	5

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

88.22 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
25	29.71	70	75.46

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Procedures: The college has 27 departments including laboratory based science departments. Classes are held from 10 am to 5 pm and every classroom is completely utilized for the respective departments. Every science departments has staff rooms and laboratories. Over and above classrooms are also utilized for after hour certificate courses. College has two sections in the Library one for the UG and and the other for PG and open access for both the libraries. Footfall is considerably high approximately 14204 for the session 201819. The college has Computer Science and Electronics departments where computers are

used substantially under the new CBCS. Most of the departments are utilizing computers for their curriculum. The Sailen Manna Stadium of Howrah is adjacent to the college premises. Every year annual sports ad regular outdoor sports activities are held in this stadium with the permission from district authorities. Policies: The college has received RUSA grant and a new 5 storied building is coming up. It has been decided that a complete Computer Center will be set up in the ground floor of the new building. The college has also decided to sign MoU with Howrah Municipality Corporation for regular use of the stadium. Library has KOHA software and OPAQ system with online cataloging system. The RFID will be introduced soon at Library. A proposal for opening Women Study Centre is being considered from coming session.

https://bkgc.in/site/container_page/71

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Student's Aid Fund	0	0
Financial Support from Other Sources			
a) National	PostMatric Scholarship Schemes Minorities CS and Central Sector Scheme of Scholarships for College and University Students	36	14400
b) International	0	0	0

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
No Data Entered/Not Applicable !!!			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
No Data Entered/Not Applicable !!!					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
No Data Entered/Not Applicable !!!		

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Inditech Software Wizard , Flipkart, Kantar IMRB, RENDSTAD, Capital Financial Solution, Z2 Consultancy and SBI Card Deal Money	428	243			

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2018	61	UG	Arts, Science and Commerce	University of Calcutta	PG

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	1

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Annual Social Cultural Activities Competition	College	100
Teacher's Day Celebration	College	150
Rabindra Nazrul Jayanti	College	120
Bon Mohotsav	College	155
Bhasha Dibosh	College	100
Annual Sports	College	150
Basanta Utsav	College	500

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Active participation in very sphere.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

165

5.4.3 – Alumni contribution during the year (in Rupees) :

23650

5.4.4 – Meetings/activities organized by Alumni Association :

No. Of Meeting held - 05 Activity -"PUNARNABA" an alumni association of Bijoy Krishna Girls' College has organized the Reunion on 30.03.19 (Saturday) at the college premises.The alumni meet is conducted every year in order to reconnect with the Alumni and celebrate their success and various achievements. Famous Bengali actress AnjanaBasu had been invited as the chief guest. Among other dignitaries present were Smt. SubhraChacraborty (Dronacharya Award winne), Moupiya Nandi (Journalist zee 24 Ghanta),Moushree Bashisthya (winner of National award 'Best employee').The programmed started with an opening song by the students of B.Ed.department.our principal Dr.Ruma Bhattacharyya inaugurated with the lighting of lamp along with our invitedsuccessful exstudents. Our principal madam welcomed all the dignitaries and all the alumni for responding to the invitation from college and being present for the alumni meet in spite of their busy schedule. The same day we also arranged an exhibition come sale by our exstudent.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

1. Principal of the college has absolute power for governing the individual department, however each department takes their own decisions regarding their all academic activities including routine, distribution of syllabus and other academic affairs.Principals allows participative administration in departmental matters. 2. There is continuous interactive decision making process between the members of the Governing Body, Teachers Council and NonTeaching Staff. Student participation is also invited in specific issues.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Teaching and Learning	<ul style="list-style-type: none">• Classroom teaching includes traditional chalk and talk method along with modern ICT facility. Some departments also are equipped with smart board facility.• Departments like Computer Science, Commerce, Electronics, Geography, Journalism Mass Communication, Zoology, Physics, Microbiology, Mathematics, Physics, Chemistry, Psychology, Statistics, Sociology etc. have their own computer laboratories.• All the labbased subjects, like Electronics, Geography, Zoology, Physics, Microbiology, Mathematics, Physics, Chemistry, Psychology, Botany, Commerce etc. maintain separate laboratories as per requirements of the University curriculum.• Internet connectivity is available in the entire college through free WiFi.• The Commerce laboratory has desktops with Tally ERP solution and FACT software as a part of teachinglearning process of our students based on the requirements of the syllabus• Journalism and Mass Communication department have installed Adobe Photoshop CS, various audiovisual software, 2D and 3D software as a part of teachinglearning process of our students based on the requirements of the syllabus. They also have started publishing a labbased newsletter involving the students.
Examination and Evaluation	<ul style="list-style-type: none">• The college has its internal examination structure framed in the academic committee meetings every year.• Centralized formative and summative examination structure is followed• Result is declared after each stage and guardians are made aware through annual parentteacher meeting.• Classtests are organized in different departments also.• Tutorials are also arranged.• The college acts as centre for different University Examinations and the teaching and nonteaching members together help in conducting those examinations.• Several faculty members are involved in the University

Examination process as paper setters, moderators, examiners, head examiners and coordinators. The college takes pride in acting as Zonal Centres for different subjects of the University Examinations. Checking and scrutinizing of university answer scripts are regular part of our teaching job here.

Research and Development

Some faculty members act as the research guides in different Universities. • Different faculty members are engaged in research activities. • College provides facilitates the process and encourage the faculty members to participate and present papers in seminars/ conferences and workshops. • The College also tries to motivate the faculty members and students to make research publications.

Library, ICT and Physical Infrastructure / Instrumentation

• Library is equipped with Broadband connectivity and desktops with internet connection • KOHA -OPAC system enables the teachers and students to remain update about the library facility 24X7 • With UGCINFLIBNET NLIST facility wide range of learning resources are made available to all • Audiovisual facilities in some rooms/eclassrooms are also available. Installation and use of with LCD Projector in some classrooms • Broad Band connectivity and interactive smart board based tutorial system. The Commerce laboratory has desktops with Tally ERP solution and FACT software as a part of teaching learning process of our students based on the requirements of the syllabus. • Classroom of the Mathematics Department is equipped with interactive smartboard and internet connectivity. • Journalism department is equipped with state of art teaching learning facility • All the departments of Science stream also use modernized instrumentation facilities .

Human Resource Management

• Decentralized process for Human Resource Management is followed. • Different committees and subcommittees formed at the Teachers' Council • Those are ratified at the Governing Body • Students are also streamlined under Students' Union with a Teaching member at its apex • Grievance Cell is actively operating for redressal of any problem • Office Staff members also have their association to voice their demands • All the sectors try to work

	in association with each other to bring out the highest potential at every level • The Principal on her own supervises and coordinates the different segments
Industry Interaction / Collaboration	1. Awareness and Education Programme on Positivity organised by NSS Nehru Yuva Kendra Sangathan, Howrah (Govt of India) on 2.3.19 2. Workshop to recruit women undergraduate to pursue studies in STEM, organised by U.S. dept of State on 13.9.18 selected candidates are: Atashi Biswas(Botany), Madhurima Roy(Physics), Prattusa Mallik(Comp. Sc), Shilpita Mandal(Zoology), Srijani Dey(Microbiology) 3. Thirty 3rd Year students selected as intern by Flipkart.
Curriculum Development	? Ours is predominantly an UG college affiliated to the University of Calcutta. Hence we have little opportunity towards curriculum development. However, The faculty members associated with the Board of Studies often individually contribute to this process • Side by side in the different Addon Certificate is developed by our own faculty • In the PG courses we are now following the syllabus of the University • With the introduction of the CBCS and semester system of the University of Calcutta our faculty members actively took part in the formation process through their participation in different workshops and by giving their valuable opinions

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
No Data Entered/Not Applicable !!!	

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	Ranjana Sarkar Ghosh	Social Change and Challenges in the era of Globalization	Ranchi University	1000
2018	Dr. Sudeshna Mitra	Social Change and Challenges in the era of	Ranchi University	1000

		Globalization		
2018	Dr. Debjani Mitra	Social Change and Challenges in the era of Globalization	Ranchi University	1000
2018	Dr. Radharani Rit	Social Change and Challenges in the era of Globalization	Ranchi University	1000
2019	Dr. Chaitali Choudhury	Culture, Thought and Religion	East Calcutta Girls College	500
2019	Suyasha Mookim	Culture, Thought and Religion	East Calcutta Girls College	500
2018	Dr. Sweta Guha	Gender Equality and Sustainable Development	University of Calcutta	2000

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	Computer Workshop For Teachers	Computer Workshop For Teachers	14/09/2018	14/09/2018	50	12

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
UGCHRDC Refresher Course on Disaster Management	2	04/01/2019	24/01/2019	18
UGCHRDC Refresher Course on Gender Studies	2	05/02/2019	23/02/2019	18
UGCHRDC 92nd Orientation Program	1	05/09/2018	02/10/2018	24
UGCHRDC	1	02/01/2019	22/01/2019	18

Refresher Course on Bengali				
UGC HRDC Refresher Course on Bio Resource on North East India	1	29/01/2019	20/02/2019	18
UGC HRDC 69th Orientation Course	1	09/07/2018	04/08/2018	24
UGC HRDC Refresher Course on the UN and the Global Perspective of Human Rights	1	01/11/2018	26/11/2018	18

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
4	4		

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
<ul style="list-style-type: none"> • Staff Credit • Cooperative Scheme • Health Check up 	<ul style="list-style-type: none"> • Staff Credit • Cooperative Scheme, • Health Check up • Group Insurance Scheme 	<ul style="list-style-type: none"> • Free studentship (based on family income) • Half free studentship (based on Family Income) • Govt. Sponsored Kanyasri • Govt. Sponsored Sports Aid • Medical Camps • Donation by the faculty members for providing University Examination fees for the needy students • College funding for students participating in District State Level Sports Meet

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

College Governing Body has appointed an internal auditor since 2015 till date who submits initial audit report every year. The Government of West Bengal assigns statutory auditor from time to time and the audited report are placed and recommended by the Governing Body and submitted to the Higher Education Dept, West Bengal every year.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the

year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
P.C. Chandra Jewelers	25000	Library Enrichment

6.4.3 – Total corpus fund generated

No Data Entered/Not Applicable !!!

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No		Yes	College IQAC
Administrative	No		Yes	College IQAC

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Not Applicable

6.5.3 – Development programmes for support staff (at least three)

1. IndKoha 2019 ,Organised by Belur Vidyamandir, West Bengal 2. Workshop on General Safety And First Aid , Organised by Heramba Chandra College, Kolkata 3. Workshop on Online Registration Process under CBCS System organized by University of Calcutta

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Quality Initiatives in every sphere under IQAC through internal Academic and Administrative Audit 2. Revival of NSS unit with approval from State NSS Units of University of Calcutta 3. Initiative taken for registration of Alumni Association of the college

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Induction Programme of Freshers	04/07/2018	07/07/2018	07/07/2018	1543
2018	Bonmahotsav	20/07/2018	20/07/2018	20/07/2018	157
2018	Computer Workshop For Teachers	24/09/2018	24/09/2018	24/09/2018	63
2018	Mental Health Awareness	10/10/2018	10/10/2018	10/10/2018	127

	Programme on Mental Health Day				
2019	Workshop on Career Counselling on International Women's Day	08/03/2019	09/03/2019	09/03/2019	100
2019	Workshop on Spoken Sanskrit	25/03/2019	01/04/2019	01/04/2019	65
2018	Workshop Organised on Music	30/11/2018	30/11/2018	30/11/2018	52
2019	Workshop on Women's Safety in collaboration with Infidea	26/03/2019	26/03/2019	26/03/2019	89
2018	Celebration of Human Rights Day	10/12/2018	10/12/2018	10/12/2018	148
2018	Celebration of World Accounting Day	28/11/2018	28/11/2018	28/11/2018	251
2019	Celebration of World Philosophy Day	07/02/2019	07/02/2019	07/02/2019	68
2019	Matri Bhasha Dibosh	21/02/2019	21/02/2019	21/02/2019	172
2018	Celebration of Teacher's Day	05/09/2018	05/09/2018	05/09/2018	1533
2018	BijoyKrishna Memorial Lecture	14/09/2018	14/09/2018	14/09/2018	163
2018	Workshop to recruit women undergraduate to pursue studies in STEM, organised by U.S. dept of State	13/09/2018	13/09/2018	13/09/2018	25
2019	Rabindra Nazrul Dibosh	25/05/2019	25/05/2019	25/05/2019	100

	and disadvantages	contribute to local community					
2019	0	1	21/02/2019	0	Dengue Awareness Programme	Cleanliness of locality	30
2018	0	1	31/08/2018	0	Health Check up	Check up of Blood Pressure and Test of Blood Sugar	100
2018	0	1	06/10/2018	0	Distribution of Clothes in slum	New clothes to underprivileged children before festive season	15
2019	0	1	11/01/2019	0	Education Camp at Deulti	Distribution of books, pencil etc.	50

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
No Data Entered/Not Applicable !!!		

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Plantation 2. No Plastic Zone 3. No Smoking Zone 4. Solar Panel 5. Maintenance of garden 6. Clean Pond

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. Student Aid Fund 2. Mental Health Check up

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link
https://bkgc.in/site/container_page/85

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

This college was established by a wise visionary , Sri Bijoy Krishna Bhattacharya with a mission to empower the girls' students and to help them to find their place in this diverse world. Over the years there has been a conscious effort on the part of all involved to attain an outlook that is an
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ideal mix of tradition and modernity, discipline and freedom, acceptance and resistance that is essential for the holistic development of the girls students. Following this trend the college has organised some outstanding programmes that it believes will act as props for the students in their path of development. Now a days along with regular education women need to learn how to be intellectually simulative , assertive and socially matured. Keeping this in mind , a few selective students were sent for Workshop to recruit women undergraduate to pursue studies in STEM , organised by U.S Dept of State. These trained girls in turn interacted with all girls of Science Stream of the college. Workshop on Women's safety in collaboration with Infidea is organised by the college. Teachers and student attended the Workshop on Self Defence in collaboration with US Consulate General, Calcutta in Association with Calcutta Police and Academy of Aikido . World Yoga Day was celebrated .All these programmes were organised with the purpose of bolstering Women Empowerment.

Provide the weblink of the institution

https://bkqc.in/site/container_page/69

8.Future Plans of Actions for Next Academic Year

- To introduce Student Exchange Programme
- To organise Workshops/ Seminars for all staff and students
- Introduction of Skill Oriented Courses Certificate Courses
- Publication Of Journal
- Utilisation of RUSA Grant
- Registration of Alumni Association
- Stress on placement