

# Bijoy Krishna Girls' College, Howrah

A NAAC B++ Accredited, NCTE Approved College with CPE Status

5/3, M.G. Road, Howrah-711101, WB

## MINUTES OF THE MEETING HELD ON 11.12.2017

### Members present:

1. Dr. Ruma Bhattacharyya
2. Sweta Guha
3. Dr. Sraboni Chatterjee
4. Dr. Papiya Ghosh
5. Soma Chandra
6. Ranjana Sarkar
7. Dr. Debjani Mitra
8. Dr. Rituparna Basu
9. Dr. Biswaranjan Goswami
10. Dr. Amit Majumder
11. Ranen Bhattacharyya
12. Radharani Rit
13. Tanusree Das
14. Sarbani Guha Ghosal
15. Kaushik Bandyopadhyay
16. Dr. Shelly Bhattacharyya
17. Dr. Karabi Mitra
18. Dr. Bidyadhar Mondal
19. Tanbir Nasim
20. Chiranjib Saha

Minutes of the previous meeting is read and confirmed.

1. Newsletter will be published and released on 21<sup>st</sup> Dec, 2017.
2. Accounts of IQAC workshop is presented by Prof Soma Chandra.

*Sweta Guha*  
Co-Ordinator  
IQAC  
Bijoy Krishna Girls' College  
Howrah

*[Signature]*  
Principal / Secretary  
Bijoy Krishna Girls' College  
5/3, M. G. Road, Howrah-1

# Bijoy Krishna Girls' College, Howrah

A NAAC B++ Accredited, NCTE Approved College with CPE Status

---

5/3, M.G. Road, Howrah-711101, WB

3. Mid Term Result will be published and displayed on notice board of every department on 13<sup>th</sup> Dec, 2017.
4. Issue of Report Card of Selection Test is under discussion and consideration.
5. Every Department should prepared for Academic Audit by end of February or early March.
6. The format of AAA is as follows:
  - (I) Teachers – Academic (July 2017-March 2018) under which Self Appraisal form, Research and publications , Total class hours etc will be included
  - (II) Student- Attendance, student activities etc will be documented.

*Sweta Janta*  
Co-Ordinator  
IQAC  
Bijoy Krishna Girls' College  
Howrah

*[Signature]*  
Principal / Secretary  
Bijoy Krishna Girls' College  
5/3, M. G. Road, Howrah-1