

# Bijoy Krishna Girls' College, Howrah

A NAAC B++ Accredited, NCTE Approved College with CPE Status

5/3, M.G. Road, Howrah-711101, WB

Minutes of the meeting of IQAC held on 13.02.19 at 12 noon in Principal's room

**Members present:**

1. Dr. Ruma Bhattacharyya
2. Dr. Sweta Guha
3. Dr. Papiya Ghosh
4. Soma Chandra
5. Dr. Somen De
6. Dr. Dibyendu Ganguly
7. Sarbani Guha Ghosal
8. Dr. Bidyadhar Mondal
9. Dr. Sraboni Chatterjee
10. Tanusree Das
11. Dr. Somen De
12. Rupkatha Mukherjee
13. Dr. Ajoy Mondal
14. Dr. Suva Basu
15. Dr. Shelly Bhattacharyya
16. Dr. Amit Majumder
17. Dr. Rituparna Basu

- Minutes of the previous meeting is read and confirmed.
- As a student promotional / support activity all the departments should encourage educational tours. Principal proposed that for the departments who do not have educational tour as a part of their curriculum will get Rs 10,000/- as a one-time grant from the college. All the members present applauded the proposal.
- Principal has asked to initiate a training programme for the NTS. Dr. Dibyendu Ganguly suggested for process documentation training for them. The house as a whole suggested for public relation development system and software development skill training. Amit Majumder, Somen De and Chiranjib Saha are entrusted with the duty. Principal has also

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Co-Ordinator  
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Bijoy Krishna Girls' College  
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*Rp.*  
Principal / Secretary  
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proposed for a personality development Course for the students. Between end of March and April these courses should be organised. Tanusree Das and Rupkatha Mukherjee have been entrusted with the task of organising ethics and personality development course.

- Principal has suggested to offer Rs 1000/- per teacher per year for presentation of paper in seminars/ conferences in other institutes and for nonteaching staff to attend training programme. The pre-condition of this grant is that the seminar/ conference has to be of national or international level or sponsored by institutes or organisation with reputation.
- Proposals for gearing up for NAAC will be formulated by principal in near future.
- Another certificate course for vocational training for the students in association with Amar Kutir Society will be arranged by Chiranjib Saha. This will be a part of skill Enhancement course. Registration fee of Rs 100/- (approx) will be charged per student. The raw material will be provided by the college.
- Community based Waste management Service under the AEGIS of NSS can be introduced in the Samhati Market.
- Two Seminars on Human Rights and Biodiversity will be organised by the college. Kalyani Sarkar, Soma Chandra and Rupkatha Mukherjee will be the convenor, co convenor and treasurer of the seminar on Human Rights respectively. The team of seminar will include Sarbani Guha Ghosal, Debleena Kumar, Debjani Mitra, Dibyendu Ganguly, Abhijit Karmakar, Rupak Bhattacharyya and Baisakhi Ghosh. For te seminar on Biodiversity, Papiya Ghosh and Bidadhar Mandal will be Coordinator, and Pratap Mandal and Tanbir Nasim will be treasurer. The team of this seminar will include Sraboni Chatterjee, Souvik Das, Somen De and Amit Majumder.
- IQAC Coordinator will supervise the both conferences and all the meetings will be invited by the IQAC Coordinator and Principal. Collaboration for both seminars will be found out.
- Small development courses will be initiated by Chiranjib Saha, Ajoy Mandal, Papiya Samanta, Dhriti Sankar Mandal, Jaydeep Saha, Sagnika Saha.
- Principal appreciates that Newsltter (2017-18) has been released on 31.1.19

*Sneha Guha*  
Co-Ordinator  
IQAC  
Bijoy Krishna Girls' College  
Howrah

*So*  
Principal / Secretary  
Bijoy Krishna Girls' College  
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