

# Bijoy Krishna Girls' College, Howrah

A NAAC B++ Accredited, NCTE Approved College with CPE Status  
5/3, M.G. Road, Howrah-711101, WB

Ref. No.....

Date.....29.1.21

## Minutes of the meeting of IQAC, held on 29.01.21:

### Members Present:

1. Principal- Dr. Ruma Bhattacharyya
2. Coordinator - Dr. Sweta Guha
3. Dr. Debjani Mitra- NAAC Coordinator
4. Dr. Sraboni Chatterjee- NAAC Coordinator
5. Dr. Rituparna Basu
6. Ranen Bhattacharya
7. Soma Chandra
8. Kaushik Bandyopadhyay
9. Ranjana Sarkar Ghosh
10. Tanusree Das
11. Dr. Papiya Ghosh
12. Dr. Tanbir Nasim
13. Ajoy Mondal
14. Sarbani Guha Ghosal
15. Rupkatha Mukherjee
16. Dr. Shelly De Pandit
17. Suyasha Mookim
18. Abhijit Karmakar
19. Souvik Das
20. Radha Ghosh
21. Papiya Bag Samanta
22. Dr. Shyamal Pal
23. Dr. Ratna Roy
24. Tridib Bhunia
25. Chiranjib Saha
26. Jhuma Paul
27. Dr. Samhita Chaudhuri
28. Sarajit Ankura

Sweta Guha

29.1.21

29. Dr. Sudeshna Mitra
30. Dhriti Samkar Mondal
31. Pratap Mondal
32. Suvan Lepcha
33. Lazumla Tshering Sherpa
34. Dr. Radharani Rit
35. Naren Mudi
36. Dr. Dibyendu Ganguli
37. Dr. Jeetendra Nath Das

Minutes of the meeting:

- Minutes of previous meeting read and confirmed
- Principal, Dr. Ruma Bhattacharyya appreciated all the efforts taken by NAAC Committee, while preparing first draft of Self Study Report. Format of Academic and Administrative Audit is presented. Following suggestions are given:
  - 1) To make a list of admission and registration separately
  - 2) To update Departmental Minutes Book
  - 3) To prepare a budget for NAAC

*Sweta Guha*  
Dr. Sweta Guha 29.1.21

Co-ordinator, IQAC

Co-ordinator  
Bijay Krishna Girls' College  
Howrah

*Dr. Ruma Bhattacharyya*  
29/1/2021

Principal/Secretary

Principal/Secretary  
Bijay Krishna Girls' College  
5/3, M. G. Road, Howrah-1