

Bijoy Krishna Girls' College, Howrah

A NAAC B++ Accredited, NCTE Approved College with CPE Status
5/3, M.G. Road, Howrah-711101, WB

Ref. No.....

Date.....

Members present:

1. Dr. Ruma Bhattacharyya
2. Sweta Guha
3. Dr. Sraboni Chatterjee
4. Dr. Papiya Ghosh
5. Soma Chandra
6. Ranjana Sarkar
7. Dr. Debjani Mitra
8. Dr. Rituparna Basu
9. Dr. Rupak Bhattacharyya
10. Amit Majumder
11. Ranen Bhattacharyya
12. Rupkatha Mukherjee

MINUTES OF THE MEETING HELD ON 01.11.2017

Minutes of the previous meeting is read and confirmed.

- (1) The Principal initiates the discussion with proposal for Faculty Development through a series of seminars and workshops. The funding of these events will be need from the CPE fund.
- (2) On 16th or 17th Nov a workshop will be hosted by Dept of Commerce in collaboration with E-Tally involving the local traders with the objective to introduce the GST rule.
- (3) Department of History will organize a seminar on 15th Dec & 16th Dec. Topic- Reappraising Partition of India & allotment of fund –Rs 50,000/-

- (4) Department of Bengali will organize seminar in December & allotment of fund – Rs 50,000/-
- (5) Department of Political science will organize in March & allotment of fund – Rs 75,000/-
- (6) Department of Mathematics will organize a seminar within 10th March, 2018. Topic: Recent Trends in Mathematics, Computer & Allied Sciences & allotment of fund – Rs 1,00,000/-
- (7) Department of Physics, Chemistry & Bio Science together will have a 2 days National level conference in April. Topic: Modern Trends in Bio technology for a better Tomorrow & allotment of fund – Rs 1,50,000/-
- (8) Department of Psychology will organize workshop on new syllabus of academic session 2018-19 on Dec 9, 2017 allotment of fund – Rs 50,000/-
- (9) All the respective departments involved in the seminars/ workshops should furnish a set of proposals along with detail budget and action plan to the IQAC coordinator and FDP coordinator. They should also maintain detail attendance register for the seminar/ workshop. After the seminar a report will be submitted to IQAC coordinator and FDP coordinator. All the teaching and nonteaching members should act together.
- 10) A permanent committee will be set up by Sweta Guha and Rupkatha Mukherjee for organizing seminars/workshops
- 11) Allotment for gift –Rs 1000/-, honorarium of the resource person –Rs 500/-, Flower bouquet Rs300 /-, T.A. Rs 500/-
- 12) Bookstalls can be given @Rs 200/-
- 13) An inter college students' competition will be organized
- 14) Registration fees for outside participants Rs1000/-, Students Rs 100/-
- 15) On 9th Nov a special IQAC meeting will be held and a workshop will be organized accordingly.
- 16) Students' Feedback suggested 1) Audio Visual Facility 2) Drinking Water facility. Coordinator requested to take necessary action.


Dr. Sweta Guha

Coordinator, IQAC
Co-Ordinator
IQAC
Bijoy Krishna Girls' College
Howrah


Dr. Ruma Bhattacharyya

Principal/Secretary
Principal / Secretary
Bijay Krishna Girls' College
5/3, M.G. Road, Howrah-1