

BIJOY KRISHNA GIRLS' COLLEGE, HOWRAH

A NCTE and NAAC accredited (B⁺⁺) College

5/3, MAHATMA GANDHI ROAD, HOWRAH – 711 101.

Ref. No

Date :

Minutes of the Joint Meeting (online) of IQAC & Academic Sub Committee held through Google Meet on 9.6.2021

Members Present

- 1.Principal- Dr. Ruma Bhattacharyya
- 2.Coordinator - Dr. Sweta Guha
- 3.Dr. Amit Majumder NAAC Coordinator
- 4.Dr. Debjani Mitra- NAAC Coordinator
- 5.Dr. Sraboni Chatterjee- NAAC Coordinator
- 6.Dr. Rituparna Basu
- 7.Ranen Bhattacharya
8. Soma Chandra
- 9.Kaushik Bandyopadhyay
- 10.Ranjana Sarkar Ghosh
- 11.Tanusree Das
- 12.Dr.Papiya Ghosh
- 13.Dr. Tanbir Nasim
- 14.Dr. Rupak Bhattacharya
- 15.Dr. Ananta Halder
- 16.Sarbani Guha Ghosal
17. Dr. Bidyadhar Mondal
- 18.All P.G. Coordinators
- 19.All HODs

Minutes of the meeting:

- Minutes of previous meeting read and confirmed
- Dr. Sweta Guha called for proposal from all Head of Departments apart from regular departmental programmes like extension lecture, student/teacher exchange programme, microteaching , quize/ debate etc. Principal Dr. Ruma Bhattacharyya requested to send proposals of activities with tentative dates to IQAC. She also advised to conduct same programmes together as a consolidated one. Dr. Shelly De Pandit proposed some programmes in collaboration with ICA. Kaushik Bandyopadhyaya proposed to prepare a calendar of events on website. NSS Programme Officer Ranjana Sarkar and Papiya Bag of Alumni Association are requested to prepare a list of programmes.

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- Dr. Rupak Bhattacharyya, Cordinator, R& D Cell, proposed that every department can conduct a short project. Per year ten projects will be sanctioned. Only Full time teachers will be Principal Investigators. Department only with SACT teachers can get project, but the Principal Investigator will be Full time teachers from other departments. In such cases, project will be sanctioned in the name of former. Duration of project will be 6 months to 1 year and Rs 5000/ to 10,000/ will be allotted per project.
- Teacher's Profile to be prepared as per Profile displayed in LMS
- All HODs are requested to send Mentor mentee Report as soon as possible
- Meeting ended with vote of thanks

Sweta Guha

DR. SWETA GUHA

Coordinator, IQAC

Co-Ordinator
Principal Secretary
Bijoy Krishna Girls' College
5/3, M.G. Road, Howrah

Ruma Bhattacharyya

DR. RUMA BHATTACHARYYA

Principal/Secretary

Principal/Secretary
Bijay Krishna Girls' College
5/3, M. G. Road, Howrah-1