

BIJOY KRISHNA GIRLS' COLLEGE, HOWRAH
DEPARTMENT OF GEOGRAPHY
PG STUDENTS' FIELD WORK – CUM – EDUCATIONAL TOUR

Duration of field work- 5 days 4 nights, Local sightseeing – 1 day, up and down journey 2 days

Place of field work: Darjeeling and surrounding areas

Tentative schedule: Third or last week of February and/or ~~first~~ week of March 2023

Specification of Quotation

Total number of students – 28

Total number of students and staff – 33

Number of teachers – 3 (2 Male and 1 female)

Number of Non-teaching staff – 2

The Tour agency/vendor should make provisions of the following items:

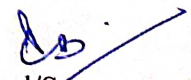
1. Specific number of days and nights, with detailed itinerary per day
2. Train journey – AC 3 Tier seats/berths (**without auto up-gradation**) preferably within a single coach, issuing of tickets without students' concession.
3. Double bed room (on sharing basis) for three (3) students, two (2) staff on double bed room (on sharing basis)
4. Food and drinking water to be served in the train (during up and down journey)
5. Standard quality of food must be served while maintaining proper hygienic norms
6. Accommodation must be arranged within a single hotel within premises.
7. Local maps, reports and other published/unpublished documents should be arranged if possible.

The tour agency/vendor should also note the following:

1. Quoted amount must include:
 - i) GST details
 - ii) Local transport charges (during local sightseeing, field survey, emergency cases etc.)
2. Payment for the assigned work will be done through cheques in three (3) installments.



HoD, Department of Geography


Principal/Secretary
Principal / Secretary
Bijay Krishna Girls' College
5/3, M. G. Road, Howrah-1