

BIJOY KRISHNA GIRLS' COLLEGE, HOWRAH

A NCTE and NAAC accredited (B⁺⁺) College

5/3, MAHATMA GANDHI ROAD, HOWRAH – 711 101.

Ref. No

Date ...4.1.2023

Minutes of Joint Meeting of IQAC & Academic Sub Committee held on 04.1.2023

Members present:

1. Dr. Ruma Bhattacharyya
2. Dr. Sweta Guha
3. Sarbani Guha Ghosal
4. Ranen Bhattacharyya
5. Rupkatha Mukherjee
6. Ranjana Sarkar Ghosh
7. Dr. Amit Majumdar
8. Dr. Papiya Ghosh
9. Dr. Debjani Mitra
10. Dr. Rupak Bhattacharyya
11. Dr. Sraboni Chatterjee
12. Dr. Chaitali Choudhry
13. Soma Chandra
14. Papiya Bag Samanta
15. Dr. Debleena Kumar
16. Dr. Joydeep Saha
17. Dr. Dhriti Samkar Mondal
18. Dr. Dibyendu Ganguly
19. Abhijit Karmakar
20. Dr. Pratap Mondal
21. Tuhina Begum
22. Dr. Jitendra Nath Das
23. Suyasha Mookim
24. Dr. Ajoy Mondal

Minutes of the meeting:

- Minutes of the previous meeting is read and confirmed
- The principal has thanked IQAC Team for its work in 2022
- The Principal proposed
 - Subcommittee of ISO Certification.

Members are Dr Anwsha Acharyya (Jt Convenor)

Dr. Amit Majumder (Jt Convenor)

Tuhina Begum

Dr. Samiran Banerjee

Sarajit Ankura

- Coordinator of NCC : Dr. Sagnika Sahoo & Lazumla Tshering Sherpa
- Coordinator of Sports :Tanusree Das & Suvan Taso Lepcha
- Head of the Departments are requested
- To improve the number of membership of professional bodies
- To arrange Industrial Internship specially for Dept of Microbiology
- To increase departmental activities, preferably innovative one
- To submit Mentor Mentee Report with proper document (Departmental Notice, steps taken etc)
- To submit any data of AQAR with proper supportive document
- To start cross mentoring among departments
- To complete Faculty/ Student exchange Programme within the month of May,2023
- To emphasize the importance of entry in service, as suggested by Dr. Joydeep Saha
- To encourage the students of Semester v to complete the Feedback after the end of CU Exam.
- To prepare for AAA, to be held in April. (as per NAAC presentation)
 - It has been decided that a uniform format will be created for Lab Audit
 - Dr. Amit Majumder has informed that an Internship programme will be held on 7.1.2023
 - Ranjana Sarkar Ghosh gave proposal for cultural competition
 - R&D Cell proposed a Training Programme for Teaching & Non Teaching Staff
 - Ranjana Sarkar Ghosh proposed an extension lecture for Urdu students
 - Coordinator, IQAC said that two NGOs have been contacted for extension activities
 - The Principal announced that award for Research work will be given in Social
 - WEBEL will be asked to start classes in the middle of January



(DR. SWETA GUHA)
IQAC COORDINATOR



(DR. RUMA BHATTACHARYYA)
PRINCIPAL