



**INSTITUTIONAL ASSESSMENT AND ACCREDITATION
(Effective from July 2017)**

Accreditation - (Cycle - 3)

**PEER TEAM REPORT ON
INSTITUTIONAL ACCREDITATION OF
BIJOY KRISHNA GIRLS' COLLEGE**

**HOWRAH
West Bengal
711101**

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL
An Autonomous Institution of the University Grants Commission
P.O. Box No. 1075, Nagarbhavi, Bengaluru - 560 072, INDIA**

Section I: GENERAL INFORMATION

1.Name & Address of the institution:	BIJOY KRISHNA GIRLS' COLLEGE HOWRAH West Bengal 711101	
2.Year of Establishment	1947	
3.Current Academic Activities at the Institution(Numbers):		
Faculties/Schools:	3	
Departments/Centres:	26	
Programmes/Course offered:	31	
Permanent Faculty Members:	70	
Permanent Support Staff:	44	
Students:	3887	
4.Three major features in the institutional Context (Asperceived by the Peer Team):	1. Girls college situated in heart of the City 2. Govt. aided dedicated faculty 3. Pre Independent establishment inculcating human values	
5.Dates of visit of the Peer Team (A detailed visit schedule may be included as Annexure):	From : 26-10-2021 To : 27-10-2021	
6.Composition of Peer Team which undertook the on site visit:		
	Name	Designation & Organisation Name
Chairperson	DR. TANKESHWAR KUMAR	Vice Chancellor,Central University of Haryana
Member Co-ordinator:	DR. ANNASAHEB GURAV	Professor,SHIVAJI UNIVERSITY
Member:	DR. RAMA TYAGI	Principal,Institute of Professional Studies Gwalior
NAAC Co - ordinator:	Dr S Sreenivasa	

Section II: CRITERION WISE ANALYSIS

Observations (Strengths and/or Weaknesses) on each qualitative metrics of the key Indicator under the respective criterion (This will be a qualitative analysis of descriptive nature aimed at critical analysis presenting strength and weakness of HEI under each criteria)

Criterion1 - Curricular Aspects (Key Indicator and Qualitative Metrics(QIM) in Criterion1)	
1.1	Curricular Planning and Implementation
1.1.1 QIM	The Institution ensures effective curriculum delivery through a well planned and documented process
1.1.2 QIM	The institution adheres to the academic calendar including for the conduct of CIE
1.2	Academic Flexibility
1.3	Curriculum Enrichment
1.3.1 QIM	Institution integrates crosscutting issues relevant to Professional Ethics ,Gender, Human Values ,Environment and Sustainability into the Curriculum
1.4	Feedback System

Qualitative analysis of Criterion 1

College is affiliated to University of Calcutta the syllabus are prepared by the University. Classroom subjects are completed with lecture, practical, project and field trip as per requirement of the syllabus. Subcommittee under IQAC and principles' guidance exist to prepare timetable and academic calendar.

Choice Based Credit System is followed as per University norms continuous internal evaluation. Faculty members are member of Board of Studies and evaluation work of the university. Beside, traditional method of teaching micro-teaching, Seminars are used. Extension lectures are all also used for important content. Faculty exchange program also used for covering the dimensions of the curriculum. Workshop on sensitization against domestic violence was organized. Training on self defense and consortium on "Gender and Society" organized. Mentor-mentee lectures as supportive measures used.

Learner centric approach is used. Blending of profession ethics, Gender and Human Values exist . The institution started 6 month certificate course on human values and professional ethics organised with the collaboration of Ramkrishna Mission with Vidya Mandir, Howrah. College follows rules and regulation by the statutory bodies. Feedback format and information is available on website.

Criterion2 - Teaching-learning and Evaluation (Key Indicator and Qualitative Metrics(QIM) in Criterion2)	
2.1	Student Enrollment and Profile
2.2	Catering to Student Diversity
2.2.1 QIM	The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners
2.3	Teaching- Learning Process
2.3.1 QIM	Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences
2.3.2 QIM	Teachers use ICT enabled tools for effective teaching-learning process.
2.4	Teacher Profile and Quality
2.5	Evaluation Process and Reforms
2.5.1 QIM	Mechanism of internal assessment is transparent and robust in terms of frequency and mode
2.5.2 QIM	Mechanism to deal with internal/external examination related grievances is transparent, time- bound and efficient
2.6	Student Performance and Learning Outcomes
2.6.1 QIM	Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.
2.6.2 QIM	Attainment of programme outcomes and course outcomes are evaluated by the institution.
2.7	Student Satisfaction Survey

Qualitative analysis of Criterion 2

Admission process is transparent and online as per University rules, Student are identified as a slow, average and advanced. Special care is taken by the college for slow learners by arranging more learning materials. Advanced learners are trained to prepare PPT presentation and are encouraged to write in college magazine and journal. ICT enabled classrooms, digital library at other online sources are used to get access to reference article. Many teachers are Ph.D and few are Research co-guides. Evaluation process is as per University norms. Continuous internal evaluation by internal tests exists. Program outcome and course outcomes needs to be displayed on the website. Average pass percentage is above 85%. Academic sub-committee keep track how the students have progressed. Academic audit is carried out.

Criterion3 - Research, Innovations and Extension (Key Indicator and Qualitative Metrics(QIM) in Criterion3)	
3.1	Resource Mobilization for Research
3.2	Innovation Ecosystem
3.2.1 QIM	Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge
3.3	Research Publications and Awards
3.4	Extension Activities
3.4.1 QIM	Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.
3.5	Collaboration

Qualitative analysis of Criterion 3

Research and development cell developed to encourage the student and teachers to publish articles. Biannual student journal is published by the college. Job oriented courses are formed. Skill enriching and value added courses are also available in college. College magazine is published. Financial aid from ICSSR, and UGC for organising workshop is received. Internet and INFILBNET link library for the help of researcher and students. Few numbers of workshops/seminars are conducted. Few Teachers are research guide in different subjects.

All important days are celebrated. Best college for NSS performance and Swachhata is awarded by Govt.. Fitness facilities available in college and students participated in Yoga, Karate and cultural activities. The college has some linkages program as faculty exchange program.

Criterion4 - Infrastructure and Learning Resources (Key Indicator and Qualitative Metrics(QIM) in Criterion4)	
4.1	Physical Facilities
4.1.1 QIM	The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.
4.1.2 QIM	The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.
4.2	Library as a Learning Resource
4.2.1 QIM	Library is automated using Integrated Library Management System (ILMS)
4.3	IT Infrastructure
4.3.1 QIM	Institution frequently updates its IT facilities including Wi-Fi
4.4	Maintenance of Campus Infrastructure
4.4.2 QIM	There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Qualitative analysis of Criterion 4

College offers 26 undergraduate and 5 post graduate courses. Various blocks for different courses Study Centre of NSOU also in college. Bank facility inside the campus for student and staff is available. 8 buildings with 64 classrooms and Auditorium facility in the campus. Hostel facility for girls is available. Different fitness facilities are available inside the campus under the guidance of Yoga trainer. More sports facilities for girls is suggested. Library has 52983 books. Barcoding of books has been done with the library membership cards. KOHA 24 X7 accessible. ILMS for availability of books. Reprographic section is suggested for students in library, membership of SodhSindhu and SodhGanga. College has 143 computers, 43 projector, 25 projectors, multiple internet connection.

LMS software for teachers as well as students. ICT enabled classroom and some classroom have LCD projectors. Video conferencing facility is available in seminar hall and Principal office. Laboratories needs to be modernised.

Criterion5 - Student Support and Progression (Key Indicator and Qualitative Metrics(QIM) in Criterion5)	
5.1	Student Support
5.2	Student Progression
5.3	Student Participation and Activities
5.3.2 QIM	Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities following duly established processes and norms (student council, students representation on various bodies)
5.4	Alumni Engagement
5.4.1 QIM	There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Qualitative analysis of Criterion 5

Various capacity building programmes organised. Students are benefited by government scholarship and freeship. Students are alos guided for competitive examination. Redressal committee and anti-ragging committee formed. Some passout students are well placed.

It is suggested to encourage more students for higher education. Sports, cultural meet are encouraged for student within the space constraints.

Alumni Association is registered. Every year it meets and exhibition and sale of handicraft items prepared by ex-students is held. Alumni contributed 1 lakh during last five years. It helps in connecting the student fraternity, organizing social events and raising funds for the welfare of students.

Criterion6 - Governance, Leadership and Management (Key Indicator and Qualitative Metrics(QIM) in Criterion6)	
6.1	Institutional Vision and Leadership
6.1.1 QIM	The governance of the institution is reflective of and in tune with the vision and mission of the institution
6.1.2 QIM	The effective leadership is visible in various institutional practices such as decentralization and participative management
6.2	Strategy Development and Deployment
6.2.1 QIM	The institutional Strategic / Perspective plan is effectively deployed
6.2.2 QIM	The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.
6.3	Faculty Empowerment Strategies
6.3.1 QIM	The institution has effective welfare measures for teaching and non-teaching staff
6.3.5 QIM	Institutions Performance Appraisal System for teaching and non-teaching staff
6.4	Financial Management and Resource Mobilization
6.4.1 QIM	Institution conducts internal and external financial audits regularly
6.4.3 QIM	Institutional strategies for mobilisation of funds and the optimal utilisation of resources
6.5	Internal Quality Assurance System
6.5.1 QIM	Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes
6.5.2 QIM	The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities (For first cycle - Incremental improvements made for the preceding five years with regard to quality For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives)

Qualitative analysis of Criterion 6

The college is very old girls college and ready to impart value added education to the students providing special platform to the girls. Several sub-committee and cells are formed to participate and to improve the functioning of the college for motivating girl education. College provides fees waivers for student coming from poor economic background throughout student's aid fund. Students are encouraged to earn while they learn in library. Governing body meetings held in regular intervals. Several sub-committee are formed to ensure decentralized and participated management to look after the circular and Co curricular aspects. academic subcommittee meetings held regularly. e-governance help in improving administrative efficiency. encourage student for Digital India. Online feedback system opinion form from all stakeholder help in upgradation and modification of teaching quality. Financial support up to 10,000 to all teaching staff is provided for attending conference workshop and seminar and conferences. Smooth availability of PF loans is available. The institution has a registered cooperative society from where substantive staff can avail loan at

lower interest rate. Career advancement scheme for teachers is available. Student suggestions box is available. Government funds and RUSA grants are received.

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Criterion7 - Institutional Values and Best Practices (Key Indicator and Qualitative Metrics(QIM) in Criterion7)	
7.1	Institutional Values and Social Responsibilities
7.1.1 QIM	Measures initiated by the Institution for the promotion of gender equity during the last five years.
7.1.3 QIM	Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 500 words) <ul style="list-style-type: none"> • Solid waste management • Liquid waste management • Biomedical waste management • E-waste management • Waste recycling system • Hazardous chemicals and radioactive waste management
7.1.8 QIM	Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 500 words).
7.1.9 QIM	Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens (within 500 words).
7.1.11 QIM	Institution celebrates / organizes national and international commemorative days, events and festivals (within 500 words).
7.2	Best Practices
7.2.1 QIM	Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.
7.3	Institutional Distinctiveness
7.3.1 QIM	Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Qualitative analysis of Criterion 7

Workshop on sensitization against domestic violence was organized. Training on self defense and consortium on “Gender and Society” organized. Mentor-mentee lectures as supportive measures used.

Many programs are organized for gender equity during last 5 years, UGC sponsored International seminar, NSS activities organized for safety measures, self defense workshop with the International collaboration.

Lectures on some ethical issues, debates and completion for communal harmony are organised. Seminar and conferences are organized by IQAC cell.

Workshop on equality and prohibition violence against women for sensitization are organised. All round development through value based education is undertaken. The distinctiveness is to attain social upliftment by empowering women through value based education.

Section III: OVERALL ANALYSIS based on Institutional strengths, Weaknesses, Opportunities & Challenges (SWOC) (up to 500 words)

Strength:

1. The college is contributing for Girls' empowerment in urban area for poor Girl students
2. College has 7 research guides and faculties published 126 research papers in peer reviewed journals.
3. Students consistently contributing social activities through NSS and village adoption.
4. It has basket ball and gym for students and 50 bedded girls hostel.
5. Career guidance, mentoring and women centre has set a bench mark in the college.
6. Discipline and security on campus is good

Weaknesses:

1. The college has infrastructural limitations.
2. Less number of minor and major research projects.
3. Lack of fulfilment of intake capacity of students at PG Departments.
4. Lack of own play ground on campus.
5. No medical centre on campus.

Opportunities:

1. To undertake collaborations and MoUs with different renowned institutions.
2. To fulfil the intake capacity by way attracting the Girls students.
3. To introduce more value added, skill development and entrepreneurship development courses.
4. To upgrade the classrooms.
5. To strengthen the feedback system.

Challenges:

1. Restriction of the affiliating University regarding changes in curriculum time to time and introduction of new courses.
2. To start self supportive courses due to financial background of the would be students.
3. To provide employment opportunities to all the students.
4. To offer better opportunities to the students who wishes to have higher education
5. To offer placement facility to the students.

Section IV: Recommendations for Quality Enhancement of the Institution

(Please limit to **ten major ones** and use telegraphic language) (It is not necessary to indicate all the ten bullets)

- Need to introduce more UG, PG, and job-oriented courses, professional courses, certificated courses.
- Some course on Gender, Environment, Entrepreneurship Development, Human Values and Professional Ethics should be started.
- More field/industrial/institutional visits should be undertaken
- Establish linkages and collaboration with other institutions and industries
- Encourage research activities by applying for more research projects under funding agencies.
- Practical aspects should be increased for all practical programs and subjects.
- Students and alumni involvement need to be strengthened.
- Washroom blocks need to be improved
- Competitive exam guidance centre and Confidence Building Centre should be started.
- Practical Labs to be modernised

I have gone through the observations of the Peer Team as mentioned in this report

Signature of the Head of the Institution

Seal of the Institution

Sl.No	Name		Signature with date
1	DR. TANKESHWAR KUMAR	Chairperson	
2	DR. ANNASAHEB GURAV	Member Co-ordinator	
3	DR. RAMA TYAGI	Member	
4	Dr S Sreenivasa	NAAC Co - ordinator	

Place

Date

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