

# BIJOY KRISHNA GIRLS' COLLEGE, HOWRAH

A NCTE and NAAC accredited (B<sup>++</sup>) College

5/3, MAHATMA GANDHI ROAD, HOWRAH - 711 101.

Ref. No .....

Date ...7.12.2022

## Minutes of IQAC meeting held on 7.12.2022

Members present:

1. Dr. Ruma Bhattacharyya
2. Dr. Sweta Guha
3. Kaushik Bandyopadhyay
4. Sarbani Guha Ghosal
5. Ranen Bhattacharyya
6. Rupkatha Mukherjee
7. Ranjana Sarkar Ghosh
8. Dr. Amit Majumdar
9. Dr. Papiya Ghosh
10. Dr. Debjani Mitra
11. Dr. Rupak Bhattacharyya
12. Dr. Sraboni Chatterjee
13. Papiya Bag Samanta

Minutes of the meeting:

- Minutes of the previous meeting is read and confirmed
- AAA will be held in March, 2023. Principal, Coordinator , IQAC and Head of the Departments will visit the departments
- As suggested by last AAA, Lab Audit will be conducted in December, 2022. Dr. Sraboni Chatterjee, Dr. Asmita Mukherjee and Dr. Shyamal Kumar Pal along with Devendra Kumar Pandey and Akash Chaudhury will visit the departments.
- On 20.12.2022, International Library Day will be observed and E-quiz will be conducted
- Entry in Service will be re- introduced. Rupkatha Mukherjee and Dr. Tanbir Nasim will remain in-charge of Entry in service.
- Uploading of AQAR will start on and from 14.12.2022
- Faculty Exchange Programme will be started from next session
- Admission process in UG, PG and B.Ed programme has been continued till 28.09.2022.  
Total number of admission-
  1. UG Level-974
  2. PG Level-96
  3. B.Ed-50
- Meeting ended with vote of thanks



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(DR. SWETA GUHA)  
IQAC COORDINATOR



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(DR. RUMA BHATTACHARYYA)  
PRINCIPAL