Phone: 2641-2341

#### 2641-4877

# BIJOY KRISHNA GIRLS' COLLEGE, HOWRAH

A NCTE and NAAC accredited (B<sup>++</sup>) College 5/3, MAHATMA GANDHI ROAD, HOWRAH – 711 101.

Date ..... Ref. No .....

#### Notice

A meeting of IQAC will be held on 20.4.24 at 12 noon. All members are requested to be present.

### Agenda:

- 3. Preparation of AAA
- 4. Misc

Principal / Secretary Bijay Krishna Giris' College 5/3, M.G. Road, Howrah-1 Ref. No .....

Phone : 2641-2341 2641-4877

Date: 20/04/2024

## BIJOY KRISHNA GIRLS' COLLEGE, HOWRAH

### A NCTE and NAAC accredited (B++) College

5/3, MAHATMA GANDHI ROAD, HOWRAH – 711 101.

MEETING NO MINUTE BOOK	Meeting Time
Meeting Date	Meeting Place
Members breacht '-	
1. Co Johnson	
2. Sweta Guha 20,4.24	
3. Part 20 11.24	
4.000 20 04 24	
G. somen de	
6. August thatratype. sof 04/24.	
7. Staboni Chatterju 20.4.24	
8- Dobjami A lika 20164/24. 9. Sangit Ankrisa 2014/24.	
10. Ranjana Sarkar Shore 20/4/24	
20, Cylan 22MM 20/08/28	
12 Rupkaine Henkerey 20. 4. 21	
13. Hasham L. 10 Le ma 1. 20.000 74	
13. Sarbani Inha Several. 20.04 24.	
13. Sanham for Jewsal. 20.04 24.	
Minutes.	
Minutes.	
Minutes.  Agenda 1. Preparation of AAA.	owie plan for 27.4.20
Agenda 1. Preparation of AAA.	owing plan for 27.4.21 general representation
Agenda 1. Preparation of AAA.	
Minutes.  Agenda 1. Preparation of AAA.  The extense team proposed the following freezewater.  (i) Presentation by Principal  of the college.	
Minutes.  Agenda 1. Preparation of AAA.  The external team proposed the following frincipal.  (i) Presentation by Principal.  of The college.  B(ii) Presentation by IRAC > re	general representation
Minutes.  Agenda 1. Preparation of AAA.  State extends team proposed the following frameigal.  (i) Presentation by Principal.  of The college.  B(ii) Presentation by IRAC > r	general representation nax. 30 to 40 mins.
Minutes.  Agenda 1. Preparation of AAA.  Star external team proposed the following friends  of The college.  B(ii) Presentation by IRAC > r  (V) GHT. Presentation by departments according to criteria	general representation nax. 30 to 40 mins.
Minutes.  Agenda 1. Preparation of AAA.  State external team proposed the following for the following fraction by Principal. —  of the college.  B(ii) Presentation by IRAC > r  (V) GHT. Presentation by departments  slides according to criteria  All documents as well as Sam	general representation  nax. 30 to 40 mins.  A max. 10 to 12.
Minutes.  Agenda 1. Preparation of AAA.  She extends team proposed the following fineight.  (i) Presentation by Principal.  of the college.  B(ii) Presentation by IRAC > r  (V) (AT). Presentation by departments slides according to criteria.  All documents as well as Sam produced.	general representation  nax. 30 to 40 mins.  -> max. 10 to 12  uples should be
Minutes.  Agenda 1. Preparation of AAA.  She extend team proposed the following of the college.  (i) Presentation by Principal. —  of the college.  B(ii) Presentation by IRAC > r  (V) (HT). Presentation by departments  slides according to criteria  All documents as well as San  produced.  Ap(iii) External team divide	general representation  nax. 30 to 40 mins.  I max. 10 to 12  uples should be  into two groups.
Minutes.  Agenda 1. Preparation of AAA.  State external team proposed the following of the college.  (i) Presentation by Principal. —  of the college.  B(ii) Presentation by IRAC > re  (V) GHT. Presentation by departments  slides according to criteria  All documents as well as Sam  produced.  Sp(iii) External team divide which will go to Office an	general representation  nax. 30 to 40 mins.  I max. 10 to 12  uples should be  into two groups.  I library.
Minutes.  Agenda 1. Preparation of AAA.  State external team proposed the following of the college.  (i) Presentation by Principal. —  of the college.  B(ii) Presentation by IRAC > re  (V) GHT. Presentation by departments  slides according to criteria  All documents as well as Sam produced.  Sp(iii) External team divide which will go to office and commerce + science presents in	general representation  nax. 30 to 40 mins.  I max. 10 to 12  uples should be  into two groups.  I library.
Minutes.  Agenda 1. Preparation of AAA.  She extend team proposed the following of the college.  Of the college.  B(ii) Presentation by IRAC > r  (V) (HT). Presentation by departments as well as San produced.  All documents as well as San produced.  Sp(iii) External team divide which will go to office an commerce + science presents in All Arts subjects in Lounge.	general representation  max. 30 to 40 mins.  A max. 10 to 12  uples should be  into two groups  and library.  G1.
Minutes.  Agenda 1. Preparation of AAA.  State external team proposed the following free college.  (i) Presentation by Principal. —  of the college.  D(ii) Presentation by IRAC > r  (V) GHT. Presentation by departments  slides according to criteria  All documents as well as San  produced.  Ap(iii) External team divide  which will go to office an  Commerce + science presents in  All Xrts subjects in Lounge.  (iv) NSS in lounge at 1:00 pr	general representation  max. 30 to 40 mins.  A max. 10 to 12  uples should be  into two groups  and library.  G1.
Minutes.  Agenda 1. Preparation of AAA.  She extend team proposed the following of the college.  Of the college.  B(ii) Presentation by IRAC > r  (V) (HT). Presentation by departments as well as San produced.  All documents as well as San produced.  Sp(iii) External team divide which will go to office an commerce + science presents in All Arts subjects in Lounge.	general representation  max. 30 to 40 mins.  I max. 10 to 12  uples should be  into two groups  id library.  G1.

Ref. No .....

Phone : 2641-2341 2641-4877

Date: 20/04/2024

## BIJOY KRISHNA GIRLS' COLLEGE, HOWRAH

## A NCTE and NAAC accredited (B++) College

5/3, MAHATMA GANDHI ROAD, HOWRAH – 711 101.

Meeting Date	Meeting Place
be produce	
3	undit green andit reposts, No
()	QAC annual report printout to
Report of	Councelling centre to be produc
· Lunch for a	ll. For external team Akash (can)
will serve an	
o For Felicitie	
For Felicitation	Stick
File to be	wer cotters, worting pad, pen,
13 3.5	pad + pen - Pritam.
0	oro + pen -1 17 crem.
Misc	
Software	to check plagiarism to be bong
· by college	e.
Me	0.5
The meetin	of ended with vote of Thanks
	10
*	and the second s
	A
A to to the R.	(8)
	3.
	At the second of
	30 m 3

### BIJOY KRISHNA GIRLS' COLLEGE, HOWRAH

#### A NCTE and NAAC accredited (B<sup>++</sup>) College

5/3, MAHATMA GANDHI ROAD, HOWRAH – 711 101.

### Minutes of IQAC meeting held on 20.04.2024

#### Members present:

- 1. Dr. Ruma Bhattacharyya
- 2. Dr. Sweta Guha
- 3. Ranen Bhattacharyya
- 4. Kaushik Bandyopadhyay
- 5. Rupkatha Mukherjee
- 6. Ranjana Sarkar Ghosh
- 7. Dr. Somen De
- 8. Dr. Debjani Mitra
- 9. Dr. Rupak Bhattacharyya
- 10. Dr. Sraboni Chatterjee
- 11. Sarajit Ankura
- 12. Dr. Debleena Kumar
- 13. Dr. Amit Majumdar

#### Minutes of the meeting:

- Minutes of previous meeting is read and confirmed.
- Preparation of AAA
  - > Presentation by Principal
  - > Presentation by IQAC Coordinator
  - Presentation by HoDs
  - Presentation by NSS Programme Officer
  - All supportive documents will be prepared accordingly
  - Software to check plagiarism to be bought by the college
  - The meeting ended with vote of thanks

(DR. SWETA GUHA) BHATTACHARYYA) IQAC COORDINATOR (DR. RUMA

**PRINCIPAL**