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BIJOY KRISHNA GIRLS' COLLEGE, HOWRAH

A NCTE and NAAC accredited (B⁺⁺) College

5/A, MAHATMA GANDHI ROAD, HOWRAH - 711 101.

Ref. No.

Date

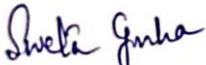
Notice

A joint meeting of IQAC and Department of Psychology will be held on 4.10.23 at 11am. All members are requested to be present.

Agenda:

1. Celebration of World mental Health Day
2. Misc

Venue: Principal's Chamber


Coordinator, IQAC


Principal

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Date: 4/10/2023

Meeting No. **MINUTE BOOK** Meeting Time

Meeting Date Meeting Place

Members present :-

1. Do 4/10/23
2. Smita Guha 4.10.23
3. Sujata Chatterji 4/10/23
4. Rupakshana Chatterji 4/10/23
5. Sangita Anand 4/10/23
6. Sraboni Chatterji 4.10.23
7. Sarbani Guha Global. 04.10.23
8. Sangita Sinha (Dey) 04/10/23
9. Papiya Samanta (Dey) 4.10.23
10. Ranjana Sinha 4/10/23
11. Debjani Mitra 04/10/23
12. D. K. Das 04/10/23

13. [Signature] 14. [Signature] 4.10.23

Resolved that -

- 1) Announcement - Sujata Chatterji
- 2) Flower, Food packet. Uttariya. - Number - a) Principal. b) IQAC coordinator. c) RLD Cell coordinator d) Guest Speakers Total - (4).
- 3) Registration - 1) Dr. Sraboni Chatterji 2) Smt Papiya Samanta 3) Smt Tanja Ramnath. Print - Bill book - Kaushik Roy. Certificate Writing - Dr. Shelly Bhattacharya, Dr. Sangita Sinha & Smt Rupakshana Chatterji.
- 4) Food Packets - 1) Rs 60/- per unit. -> Biki Jaiswal. 2) Tea - once - Mr. Kahn.
- 5) Speaker's Gift and honorarium. - from - Mental Health.
- 6) Participants - Writing Pad and pen.
- 7) Vote of thanks - Dr. Deblana Kumar.
- 8) Certificates of Certificate courses (all under RLD cell) will be prepared by Kaushik Roy.

Do 4/10/23

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Minutes of IQAC held on 04.10.2023

Members present:

1. Dr. Ruma Bhattacharyya
2. Dr. Sweta Guha
3. Ranen Bhattacharyya
4. Rupkatha Mukherjee
5. Sujata Chatterjee
6. Dr. Debleena Kumar
7. Dr. Sangita Sinha Dey
8. Dr. Papiya Ghosh
9. Dr. Debjani Mitra
10. Dr. Rupak Bhattacharyya
11. Dr. Sraboni Chatterjee
12. Papiya Bag Samanta
13. Sarajit Ankura

Minutes of the meeting:

- Minutes of the previous meeting is read and confirmed.
- To celebrate World Mental Health Day and Community Service on 13.10.23, following Committees have been formed:
 - Registration : Dr. Sraboni Chatterjee, Papiya Bag Samanta , Jaya Ramnath
 - Refreshment: Madhabi Mondal, Chaitali Pal Nandi
 - Certificate writing: Dr. Shelly Bhattacharyya, Dr. Sangita Sinha De
 - Vote of Thanks: Dr. Debleena Kumar
 - Announcement: Sujata Chatterjee
- Bill books, Certificates of Workshop and certificates of Certificate Courses will be prepared by Kaushik Roy.
- Meeting ended with Vote of Thanks



(DR. SWETA GUHA)
IQAC COORDINATOR



(DR. RUMA BHATTACHARYYA)
PRINCIPAL